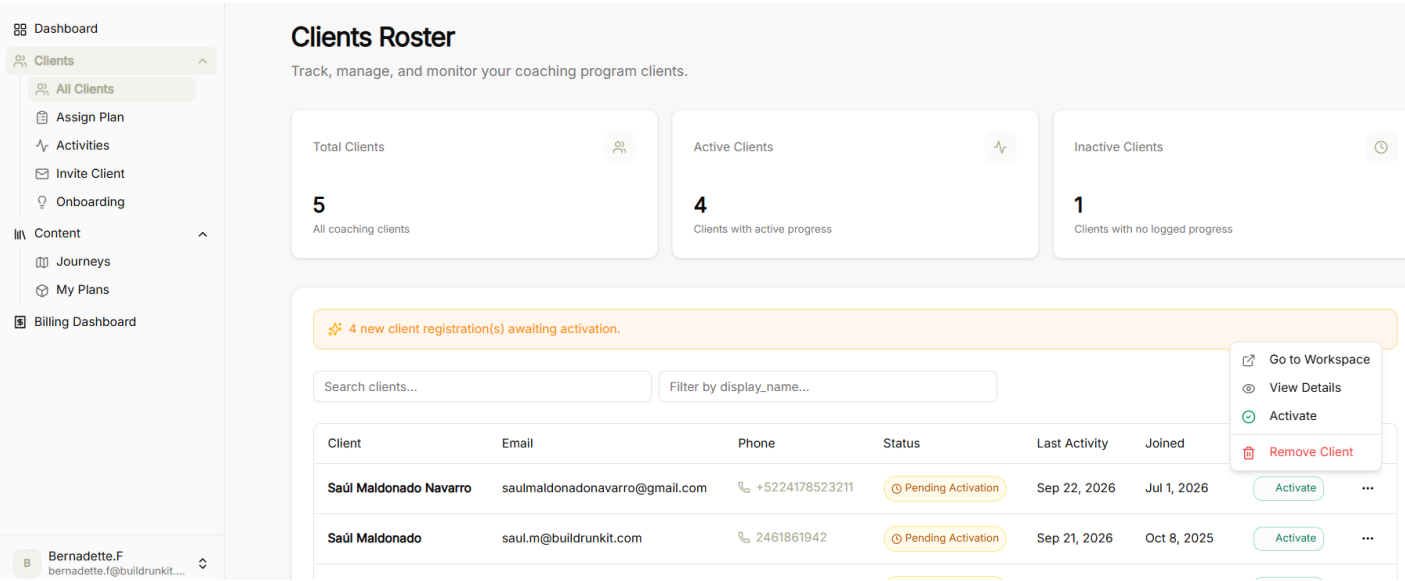


Mentor Alliance Business Coach Kit – Clients Roster

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The **Clients Roster** screen allows coaches to track, manage, and monitor all clients enrolled in their coaching program.

Summary Metrics

- **Total Clients:** Overview of all coaching clients in your database.
- **Active Clients:** Count of clients currently making active progress through assigned journeys.
- **Inactive Clients:** Count of clients with no recent logged progress or activity.

Directory Controls & Registration Alerts

- **Activation Alert Banner:** Highlighting new client registrations awaiting activation.
- **Search Clients:** Search field to locate specific clients by name or keyword.

- **Filter Options:** Dropdown filter to sort or filter records by display name or status.

Clients Table & Actions

Table Columns

- **Client:** Name of the client.
- **Email:** Primary contact email address.
- **Phone:** Contact telephone number.
- **Status:** Current account status badge (e.g., *Pending Activation*).
- **Last Activity:** Timestamp of the client's most recent interaction on the platform.
- **Joined:** Registration date.

Row Action Menu

- **Activate Button:** Direct button to activate pending client accounts.
- **More Actions Menu (...):**
 - **Go to Workspace:** Access the client's dedicated workspace directly.
 - **View Details:** Open full client profile and progress details.
 - **Activate:** Change client account status to active.
 - **Remove Client:** Remove or archive the client from your roster.

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