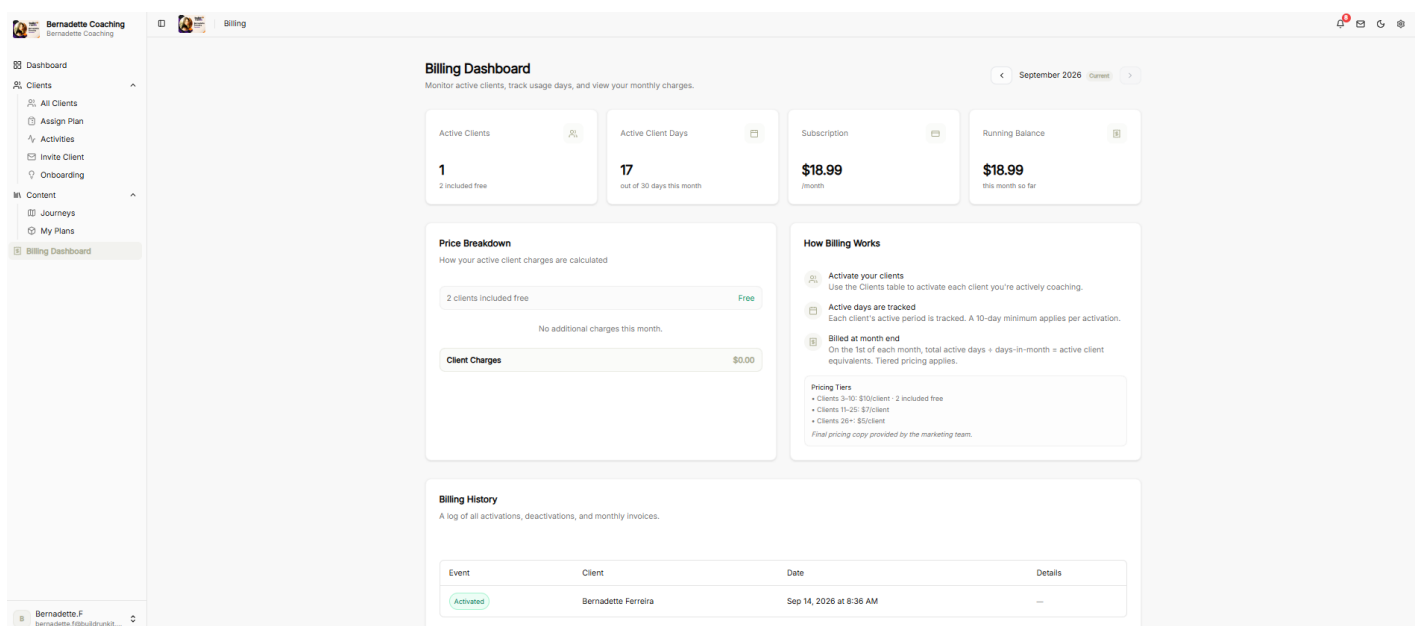


Mentor Alliance Business Coach Kit – Billing Dashboard

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The **Billing Dashboard** allows coaches to monitor active client counts, track daily usage, review tier-calculated monthly charges, and view historical account activity.

Billing Metrics Summary

- **Active Clients:** Shows current total active clients alongside the baseline allowance (2 *included free*).
- **Active Client Days:** Tracks total accumulated active coaching days out of the current month's total days.
- **Subscription:** Displays the base monthly account subscription fee.
- **Running Balance:** Calculates total accrued charges for the current billing cycle so far.

- **Date Navigator:** Allows coaches to toggle between current and previous billing months to inspect historical usage.

Price Breakdown & How Billing Works

- **Price Breakdown:** Displays itemized active client calculations and additional fees for the billing cycle.
- **Client Activation & Tracking:**
 - **Activate Your Clients:** Clients are toggled to active via the Clients table to begin coaching tracking.
 - **Active Days Tracked:** Every active period is recorded daily, with a 10-day minimum rule per activation.
 - **Month-End Billing:** On the 1st of each month, total active days are divided by total days in the month to compute active client equivalents under tiered pricing.
- **Pricing Tiers:**
 - **Included:** First 2 clients free.
 - **Clients 3-10:** \$10 / client.
 - **Clients 11-25:** \$7 / client.
 - **Clients 26+:** \$5 / client.

Billing History

- **Activity Log:** Provides a detailed audit log of all client events, including activations, deactivations, date/time stamps, and associated monthly invoices.

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