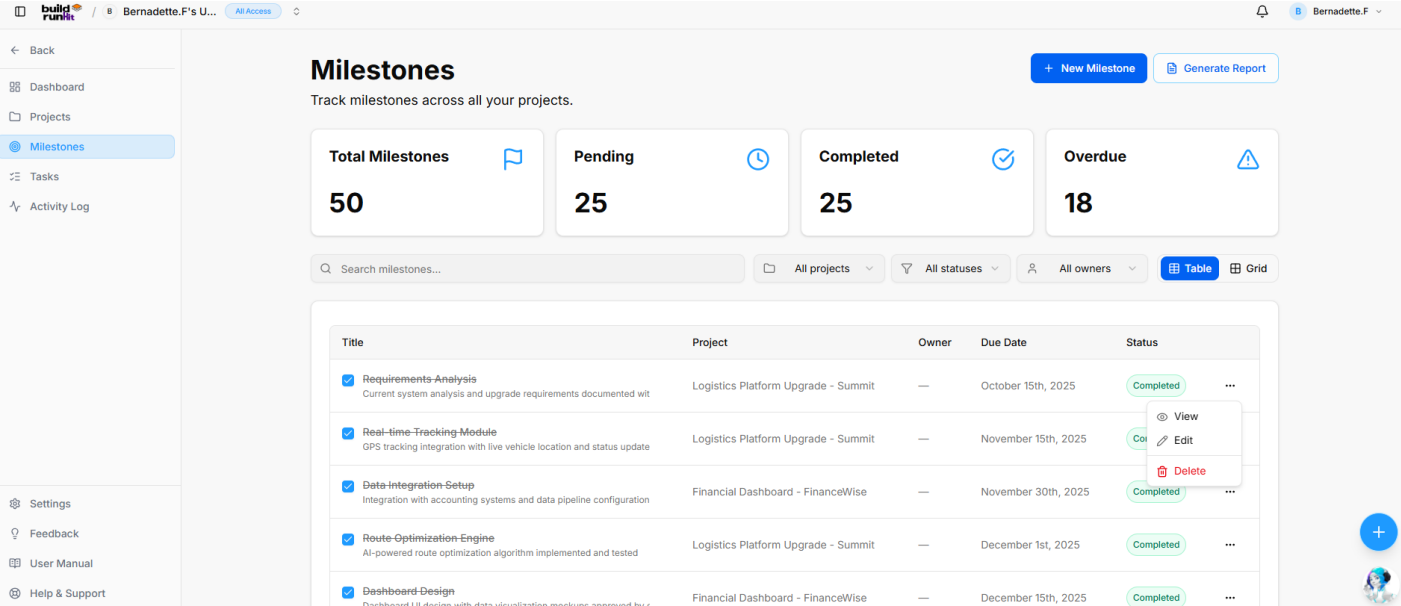


# BuildRunKit Projects: Milestones Sub-Section

## BuildRunKit Projects: Milestones Sub-Section



### Location & Header

- **Page Heading:** Milestones
- **Sub-description:** "Track milestones across all your projects."
- **Header Actions:**
  - **+ New Milestone:** Primary action button to create a new project milestone entry.
  - **Generate Report:** Opens the **Milestones Report** export modal.

### Top Metric Summary Cards

- **Total Milestones:** Displays total logged project milestones (e.g., 50).
- **Pending:** Tracks upcoming or active milestones in progress (e.g., 25).
- **Completed:** Counts finalized milestones (e.g., 25).

- **Overdue:** Highlights past-due milestones requiring immediate attention (e.g., 18).

## Search, Filter, and Layout Controls

- **Search Field:** Text input (Search milestones...) for instant keyword filtering across titles and descriptions.
- **Project Filter:** Dropdown selector to filter milestones by a specific project (*All projects*).
- **Status Filter:** Dropdown selector to filter by progress state (*All statuses*).
- **Owner Filter:** Dropdown selector to filter by assigned team member (*All owners*).
- **View Switcher:** Toggle buttons to switch between **Table** view (Active) and **Grid** view.

## Milestones Data Table

- **Title:** Displays the milestone name, completion checkbox indicator, and supporting description text (e.g., *Requirements Analysis, Real-time Tracking Module, Data Integration Setup, Route Optimization Engine, Dashboard Design*).
- **Project:** Name of the associated parent project (e.g., *Logistics Platform Upgrade - Summit*, *Financial Dashboard - FinanceWise*).
- **Owner:** Assigned team member (e.g., —).
- **Due Date:** Target deadline date (e.g., *October 15th, 2025, November 15th, 2025*).
- **Status:** Badge displaying current state (e.g., *Completed*).
- **Row Actions** (...): Context menu providing options to edit or delete the milestone record.

## Milestones Report Modal

Clicking **Generate Report** opens the report export utility:

- **Modal Title: Milestones Report**
- **Modal Sub-text:** "Generate a report for the Milestones data."
- **Export Scope Indicator:** Displays total count of records included in the output (e.g., *Exporting 50 records*).
- **Export Format Actions:**
  - **Export as PDF:** Primary blue button to download a formatted PDF file.
  - **Export as CSV:** Secondary outline button to export raw CSV structured data.

 **Milestones Report**

×

Generate a report for the Milestones data.

Exporting **50** records

Export format

 **Export as PDF**

 **Export as CSV**

## BuildRunKit Projects: New Milestone Modal

**New Milestone**

×

Project \*

Select an option

Title \*

Description \*

Due Date \*

Pick a date

Owner

No owner

Completed

Cancel

Save

# Modal Setup

- **Trigger Action:** Clicking the blue + **New Milestone** button on the Milestones view opens the **New Milestone** creation modal.
- **Modal Header:** **New Milestone** title with an **x** close icon in the top-right corner to exit without saving.

## Field Specifications & Layout

- **Project** \*: Required dropdown selector (  ) to link the milestone to a specific parent project.
- **Title** \*: Required single-line text field to name the milestone.
- **Description** \*: Required multi-line text box to outline milestone objectives and scope.
- **Due Date** \*: Required date picker field (  ) to establish the target target completion date.
- **Owner**: Dropdown selector to assign responsibility to a workspace team member (*No owner* by default).
- **Completed**: Toggle switch to manually mark the milestone status as complete upon creation.

## Modal Actions

- **Cancel**: Discards all entries and closes the overlay without saving.
- **Save**: Validates required inputs, creates the milestone record, and updates the project milestone metrics.

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